

*The Jubilee Practice
Lowdham Medical Centre
Franklin Road
Lowdham
Nottingham
NG14 7BG
Tel: 0115 9663633
Fax: 0115 9664347*

NOTES OF THE PATIENT PARTICIPATION GROUP (PPG)

Date: 8th August 2016

Location: The Jubilee Practice

<p><u>1. Welcome and Introductions</u> The Chairman welcomed the group. Present were: Rachel White (Practice Manager); Don Gifford (Chair), Maureen Whitehead, Thomas Whitehead, David Croft, Joan Tracey and Maurice Tracey.</p>	
<p><u>2. Notes of the last meeting</u> These were verified by the group as an accurate record of the meeting.</p>	
<p><u>3. News from the Practice</u> Rachel advised the group that the Practice had recently had their CQC visit. Rachel gave the group a summary of the day and informed them that the report should be available hopefully in 6 weeks' time. Rachel will inform the group once the Practice have had the report and of what rating we received.</p> <p>The Practice has now recruited a new dispenser into the dispensary team. Lisa Hill will be working all day on a Monday, Tuesday morning, Thursday morning and Friday morning.</p> <p>There has been a recent change to the criteria for referring patients for podiatry by the Clinical Commissioning Group. The CCG will no longer fund treatment for patients outside of the increased risk groups except where Nail surgery for in growing toe nails is required and where the GP practice believes there are exceptional circumstances that would justify on-going NHS funding. Any patient who is out of these groups will be required to have podiatry privately and the practice is able to provide information about local private podiatrists.</p> <p>The Practice had received 4 responses from the Friends and Family Test in July 2016. All patients who completed a response card said that they were Extremely Likely to recommend the Practice to a friend or family member.</p> <p>There have recently been updates made to some of Patient Information Leaflets which are available for new and existing patients. These are the Accessing Health Records leaflet, how we use your records, dispensary services leaflet and complaints and comments leaflet. The PPG acknowledged the presence and updates to these leaflets.</p>	
<p><u>4. Update on Practice Accommodation</u> Rachel informed the group that they were still awaiting the outcome of the joint bid which they had submitted with the Ivy Medical Group. Rachel had emailed the CCG for an update but as yet had not received a response. Rachel will continue to give an update on Practice Accommodation to the PPG.</p>	
<p><u>5. Focus and ideas for the PPG</u> The Group further discussed ideas about how to increase attendance at PPG meetings. Rachel has now put up the minutes of the PPG meeting on the noticeboard in the practice after each meeting. We have also put up new posters regarding recruitment to the PPG on the notice board and included this information within the recent practice newsletter.</p> <p>The Group acknowledged that there continued to be a struggle in recruiting new members and discussed that perhaps when building plans are firmer there may be more interest in patients joining the group. The Group discussed whether there may be a possibility of handing out leaflets to residents of Lowdham at the Bank Holiday Show to raise more local awareness of the Group. Unfortunately Rachel will be on annual leave so will</p>	

<p>not be able to help distribute these leaflets but some members of the PPG may be available to help. The PPG considered how they could do this and Don agreed to contact the secretary of the horticultural society who helps organise the show to see if it was possible for them to give out leaflets at this event. Rachel agreed that she would be able to print any leaflets, as needed.</p>	
<p><u>6. Any other business</u> In the absence of any other business the meeting closed.</p>	
<p><u>7. Date of the Next Meeting</u> The date of the next meeting is 5th September 2016 2016 at 10.30am at The Ley Community Centre.</p>	