

*The Jubilee Practice
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NOTES OF THE PATIENT PARTICIPATION GROUP (PPG)
Date: 22nd June 2016
Location: The Jubilee Practice

<p><u>1. Welcome and Introductions</u> The Chairman welcomed the group. Present were: Rachel White (Practice Manager); Don Gifford (Chair), Maureen Whitehead, Thomas Whitehead, David Croft. Apologies from Joan Tracey, Maurice Tracey</p>	
<p><u>2. Notes of the last meeting</u> These were verified by the group as an accurate record of the meeting.</p>	
<p><u>3. News from the Practice</u> Rachel advised the group that the Practice were undertaking interviews today for the position of dispenser. Hopefully these interviews will lead to a successful recruitment of a new dispenser.</p> <p>The Practice had received 0 responses from the Friends and Family Test in May 2016.</p>	
<p><u>4. Update on Practice Accommodation</u> Rachel gave an update on the Practice Accommodation.</p> <p>The Ivy Medical Group agreed to a joint submission to the Estate and Technology Transformation Fund and therefore a bid has been submitted to the CCG. The CCG have nominated our bid to NHS England and we now have to wait for their feedback on this. Hopefully we should hear whether the bid has been successful by the end of July 2016.</p> <p>We are continuing to have discussions with The Ivy Medical Group about the building and hope that these will occur frequently.</p>	
<p><u>5. Focus and ideas for the PPG</u> The Group discussed ideas about how to increase attendance at PPG meetings. It was agreed that the minutes of each meeting should be put up on the PPG noticeboard in reception.</p> <p>The PPG will also support the practice in creating a 'Your Patient group needs you' poster to put up within the waiting room and to put information about the PPG into the next newsletter.</p>	
<p><u>6. Any other business</u> Rachel advised the group that there have been alterations to the home visiting blood taking service provided by Park House.</p> <p>For a number of years the practice has undertaken most of our blood sample taking (phlebotomy) within the Practice with support provided by the Community Phlebotomy service for those patients who need visiting at home.</p> <p>Due to a change in commissioning for the community phlebotomy service by our Clinical Commissioning Group the Community Phlebotomy Services are reducing the number of home visit they provide each month, once these are used up the Practice has to provide a home visit phlebotomy service. This means that our Health Care Assistant will have to undertake more home visits each week and therefore we have had to reduce the number of appointments available in our Health Care Assistant clinics to allow us to visit patients at home for their blood tests.</p>	

The practice is still able to have unlimited use of the phlebotomy service at Park House Health Centre so the Practice may now ask patients if they are able to attend this clinic if there is a large wait for a blood test appointment at the Surgery. If any of our patients who currently receive home visits for their blood tests are able to attend surgery, this would be greatly appreciated.

The Patient Group understood the reasons for the Practice having to reorganise the blood taking services at the Practice and asked Rachel to include information about this in the next Newsletter.

7. Date of the Next Meeting

The date of the next meeting is 8th August 2016 at 10.30am at The Ley Community Centre.